



**District Office**  
2201 N. San Gorgonio Avenue  
Banning, California 92220

Telephone:  
951/849-3725

Facsimile:  
951/922-9455

Website:  
[www.summitcemeterydistrict.com](http://www.summitcemeterydistrict.com)

**BOARD OF TRUSTEES MEETING  
AGENDA  
TUESDAY DECEMBER 12th 2017 9:00 A.M.  
SUNNY SLOPE OFFICE**

- |      |  |                    |
|------|--|--------------------|
| I.   | CALL TO ORDER AND ROLL CALL OF MEMBER  |                    |
|      | A. Call Meeting to Order   | Action             |
|      | B. Roll Call of Members  | Action             |
| II.  | AGENDA REVIEW  | Information/Action |
| III. | PUBLIC COMMENTS:   |                    |
|      | A. Public comments will be heard at this time.<br>(3 minute time limit)                          | Information        |
| IV   | MINUTES, EXPENSES, FINANCIAL REPORT:   |                    |
|      | A. Minutes of November 14th, 2017 Regular Meeting  | Action             |
|      | B. Financial Report: Receipts, Expenditures  | Action             |
|      | C. Expenses, Check Listing for November 2017   | Action             |
| V.   | MANAGER'S REPORT:  |                    |
|      | A. Report of Services for Month and Year-to-Date   | Information        |
|      | B. Report of Projects Started or Completed   | Information        |
|      | C. Staff & Equipment Report  | Information        |
| VI.  | SAFETY REPORT:   |                    |
|      | A. Meetings/Topics Covered   | Information        |
| VII. | ADMINISTRATIVE ACTION/INFORMATION:   |                    |
|      | A. Rick Thiebaud Letter of Resignation.  | Information        |
|      | B. Recommendation to Pay Annual Licensing Fee to Site<br>Industries for \$4680. ( Cemsite fee ). | Action             |
|      | C. Recommendation to Pay CSDA dues for \$4102.   | Action             |
|      | D. Employee Recognition Gift Cards.  | Action             |
| IX.  | NEW BUSINESS, QUESTIONS, SUGGESTION  |                    |
| IX.  | ADJOURNMENT  |                    |

Next Board Meeting: January 9th

**CEMETERY LOCATIONS**

San Gorgonio Memorial Park  
2201 N. San Gorgonio Avenue  
Banning, California 92220  
Tel: 951/849-3725  
E-mail: [summitsg@verizon.net](mailto:summitsg@verizon.net)

Sunnyslope Cemetery  
40 S. Pennsylvania Avenue  
Beaumont, California 92223  
Tel: 951/845-1336  
E-mail: [summitss@verizon.net](mailto:summitss@verizon.net)

Mt. View Cemetery  
1315 Edgar Avenue  
Beaumont, California 92223  
Tel: 951/845-3303  
E-mail: [summitmv@verizon.net](mailto:summitmv@verizon.net)