



**BOARD OF TRUSTEES MEETING
AGENDA
TUESDAY, JULY 12th 2022 9:00 A.M.
SUNNY SLOPE OFFICE**

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| I. | CALL TO ORDER AND ROLL CALL OF MEMBERS | |
| | A. Call Meeting to Order | Action |
| | B. Roll Call of Members | Action |
| II. | AGENDA REVIEW. | Information/Action |
| III. | PUBLIC COMMENTS: | |
| | A. Public comments will be heard at this time
(3 minute time limit) | Information |
| IV. | MINUTES, EXPENSES, FINANCIAL REPORT: | |
| | A. Minutes of June 14th, 2022 Regular Meeting. | Action |
| | B. Financial Report: Receipts, Expenditures | Action |
| | C. Expenses, Check Listing for June 2022 | Action |
| V. | MANAGER'S REPORT: | |
| | A. Report of Services for Month and Year-to-Date. | Information |
| | B. Report of Projects Started or Completed | Information |
| | C. Staff & Equipment Report | Information |
| VI. | SAFETY REPORT: | |
| | A. Meetings/Topics Covered | Information |
| VII. | ADMINISTRATIVE ACTION/INFORMATION | |
| | A. Presentation of the 22/23 Annual Budget for Approval | Action |
| | B. Recommendation to Approve CalPERS Unfunded
Liability in the amount of \$133,806.00 | Action |
| | C. Discussion on Wild Life Signs | Information |
| IIX | NEW BUSINESS, QUESTIONS, SUGGESTIONS | |
| IX. | ADJOURNMENT | |

Next Board Meeting: August 9th
DISTRICT OFFICE

MINUTES
SUMMIT CEMETERY DISTRICT
June 14, 2022

I. CALL TO ORDER: 9:00 a.m. by President Smith

II. ROLL CALL:

Present

Linda Smith, President
Helen Enriquez, Trustee
Myrna Eberhardt, Trustee
Melvyn D. Foster, Secretary
Donnie Sibole, Manager
Sandy Chatigny, Clerk of the Board

Absent

Galen Shotts, Vice President

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

Local resident Paul Davis in attendance. Mr. Davis recently was surprised by a 5 foot snake that he did not think was poisonous. He spoke with a few regular cemetery visitors and warned them of the sighting. He was told by another visitor that he had also seen a snake around the same time. Mr. Davis asked if it was possible to have signs placed in the cemetery warning visitors of snakes and other wildlife. President Smith thanked him for his comments and concerns.

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Foster and seconded by Trustee Eberhardt to approve the June 14, 2022 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Foster and seconded by Trustee Eberhardt to approve the Profit & Loss/Financial Reports for June 2022 as mailed. Motion carried by unanimous vote.
- C. A motion was made by Trustee Enriquez and seconded by Trustee Eberhardt to approve the June 2022 Check Register/Check Listings as mailed. Motion carried by unanimous vote.

VI. MANAGER'S REPORT

No additions

VII. SAFETY REPORT

Office Ergonomics was the Safety Topic for May
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION

- A. A motion was made by Trustee Eberhardt and seconded by Trustee Enriquez to approve the Workers Comp Renewal at a cost not to exceed \$24, 811.00. Motion carried by unanimous vote.
- B. A motion was made by Trustee Enriquez and seconded by Trustee Foster to approve the Liability Insurance Renewal at a cost not to exceed \$37,802.00. Motion carried by unanimous vote.
- C. A motion was made by Trustee Enriquez and seconded by Trustee Eberhardt to accept the Conflict of Interest Code as presented. Motion carried by unanimous vote.

IX. NEW BUSINESS

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:25a.m.