

MINUTES
SUMMIT CEMETERY DISTRICT
February 11, 2020

I. CALL TO ORDER:

II. ROLL CALL:

Present

Helen Enriquez, President
Linda Smith, Vice President
Galen Shotts, Secretary
Melvin D. Foster, Trustee
Donnie Sibole, Manager
Sandy Chatigny, Clerk of the Board

Absent

Myrna Eberhardt, Trustee

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Smith and seconded by Trustee Foster to approve the January 14, 2019 minutes as presented. Motion carried by unanimous vote.
- B. A motion was made by Trustee Foster and seconded by Trustee Enriquez to approve the Profit & Loss/Financial Report for January as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Smith and seconded by Trustee Foster to approve the January Check Register/Check Listing as presented. Motion carried by unanimous vote.

VI. MANAGER'S REPORT

Report was presented by Manager Sibole.

VII. SAFETY REPORT

Safety Orientation A New Way of Thinking was the Safety Topic for this month. Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION

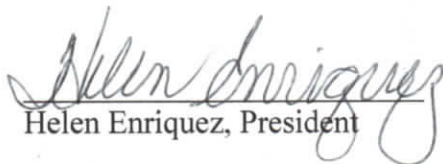
- A. Board Members that were present for today's meeting completed Form 700 Statement of Economic Interest and returned to Manager Sibole.
- B. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the Bid from Paul Plastering at a cost not to exceed \$4,350.00. Motion carried by unanimous vote.
- C. A motion was made by Trustee Smith and seconded by Trustee Shotts to approve the Costco Renewal at a cost not to exceed \$720.00. Motion carried by unanimous vote.
- D. A motion was made by Trustee Shotts and seconded by Trustee Smith to cancel prior approval for the purchase of 3 New Dump Trucks at a cost of \$59,204.00 each, due to issues with the gas engines not being available on the 1 ton trucks, and to cancel item D. on the agenda for today. Motion carried by unanimous vote.
Manager Sibole will do additional research and bring item back to the Board for approval at a later date.

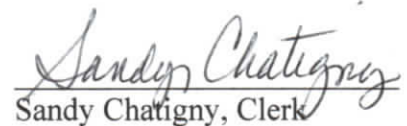
IX. NEW BUSINESS:

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:37 a.m.

APPROVED:


Helen Enriquez, President


Sandy Chatigny, Clerk