

MINUTES
SUMMIT CEMETERY DISTRICT
July 14, 2020

I. CALL TO ORDER: 9:05 a.m. by Trustee Galen Shotts. Trustee Smith was not at the meeting in person. She attended via phone.

II. ROLL CALL:

Present

Linda Smith, President
Galen Shotts, Vice President
Melvin D. Foster, Secretary
Donnie Sibole, Manager
Sandy Chatigny, Clerk of the Board

Absent

Helen Enriquez, Trustee

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Foster and seconded by Trustee Smith to approve the June 9, 2020 minutes as presented. Motion carried by unanimous vote.
- B. A motion was made by Trustee Smith and seconded by Trustee Foster to approve the Profit & Loss/Financial Report for June 2020 as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Foster and seconded by Trustee Smith to approve the June Check Register/Check Listing as presented. Motion carried by unanimous vote.

VI. MANAGER'S REPORT

Report was presented by Manager Sibole.

VII. SAFETY REPORT

There was no Safety Report for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION

- A. A motion was made by Trustee Foster and seconded by Trustee Smith to approve the 20/21 Annual Budget as presented. Manager Sibole to obtain Trustee Smith's signatures in person today. Motion carried by unanimous vote.

IX. NEW BUSINESS:

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:20 a.m.

APPROVED:


Linda Smith, President


Sandy Chatigny, Clerk