

MINUTES
SUMMIT CEMETERY DISTRICT
October 12, 2021

I. CALL TO ORDER: 9:00 a.m. by President Smith

II. ROLL CALL:

Present

Linda Smith, President
Galen Shotts, Vice President
Melvyn D. Foster, Secretary
Helen Enriquez, Trustee
Myrna Eberhardt, Trustee
Donnie Sibole, Manager
Sandy Chatigny, Clerk of the Board

Absent

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

Local resident Paul Davis was in attendance.

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Foster and seconded by Trustee Eberhardt to approve the September 21st, 2021 minutes as presented. Motion carried by unanimous vote.
- B. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the Profit & Loss/Financial Report for September 2021 as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Foster and seconded by Trustee Enriquez to approve the September 2021 Check Register/Check Listing as presented. Motion carried by unanimous vote.

VI. MANAGER'S REPORT

No additions

VII. SAFETY REPORT

Slips, Trips and Falls was the Safety Topic for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION

IX. NEW BUSINESS

Discussion was held on scheduling a Cemetery Tour since last two years were canceled due to Covid. It was determined the Board would wait until the Spring to schedule tour in 2022.

Trustee Eberhardt questioned if there was still space available at the cemeteries for future development.

Manager Sibole explained that the Mt. View crew is currently working to complete development on a new section in the north end of the cemetery. It will add quite a few graves and is require some work to get it ready, but he feels it will take a short amount of time to have it ready for selling graves. There will be new trees planted to replace the ones that did not survive, and some rolling curbs added. There is still an undeveloped area on the south side of the cemetery where the house was purchased and demolished, plus a section behind that area was already part of the existing cemetery that are for future development.

He also has plans to redesign the Bell Tower Niche area and make an unusable space, usable.

San Gorgonio has two sections, 8 and 10 that have been being developed for the past 4-5 years. There has been an issue with getting the grass healthy enough for burials, but it looks like it is close, and it should be available for selling graves in the next few weeks.

There is also room for development on the lower section. Manager Sibole projects that the San Gorgonio Cemetery will be full up top in the next 30 years.

There are plans to begin landscaping the area up top around the new bathrooms and to begin a new Niche Project/Cremation In Ground burial section in that area.

Sunnyslope has 7 acres that are undeveloped. There are plans to begin a project for getting irrigation to that section and work toward making it usable for future expansion.

Trustee Enriquez asked for an update on the abandoned graves. Manager Sibole explained that the graves had all been probed and identified as empty and the next step is to hire an attorney and begin the legal process in getting them returned to the cemetery. There are about 150 graves or more that are abandoned in Banning.

Trustee Enriquez attended the CAPC Conference and reported that she enjoyed the conference and felt that she learned a lot.

One subject was on Dysfunctional Boards, not that the Summit Cemetery District Board is in that category, but she did get a lot of useful information from that session.

She also attended a Breakout Session where she learned that there are a lot of cemeteries that are not in good shape like Summit Cemetery District. Many cemeteries are having water issues.

She wanted to note that one of the cemeteries up north, was not sure of the name, had an incident recently where there is a Confederate Memorial/Burial in their cemetery. A BLM supporter/reporter did an article regarding this burial and within a week it was completely vandalized and destroyed.

She also met our attorney Mark Velasquez at the conference. She did introduce herself and mention that we are still waiting for our Handbook. He said he will be getting that to us.

Since Board Packets were not received by the Board Meeting by most of the Board, it was suggested that the packets be emailed in the future. Got updated email information from all Board Members. Those updated sheets with the Board Member's information will be distributed to all Board Members

at the next meeting or in the next board packet.

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:40 a.m.