

**MINUTES**  
**SUMMIT CEMETERY DISTRICT**  
**July 12, 2022**

**I. CALL TO ORDER:** 8:58 a.m. by President Smith

**II. ROLL CALL:**

**Present**

Linda Smith, President  
Helen Enriquez, Trustee  
Myrna Eberhardt, Trustee  
Melvyn D. Foster, Secretary  
Donnie Sibole, Manager

**Absent**

Sandy Chatigny, Clerk of the Board

**III. AGENDA REVIEW:**

A motion was made by Trustee Foster and seconded by Trustee Eberhardt to add item D. Proposed Price List Increases.  
Motion carried by unanimous vote.

**IV. PUBLIC INPUT:**

**V. MINUTES, EXPENSES, FINANCIAL REPORT:**

- A. A motion was made by Trustee Enriquez and seconded by Trustee Eberhardt to approve the June 14, 2022 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Shotts and seconded by Trustee Enriquez to approve the Profit & Loss/Financial Reports for June 2022 as mailed. Motion carried by unanimous vote.
- C. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the June 2022 Check Register/Check Listings as mailed. Motion carried by unanimous vote.

**VI. MANAGER'S REPORT**

No additions

**VII. SAFETY REPORT**

Hazard Communications was the Safety Topic for June.  
Shop and Fire Extinguisher inspections were completed.

**VIII. ADMINISTRATIVE ACTION/INFORMATION**

- A. A motion was made by Trustee Shotts and seconded by Trustee Eberhardt to approve the 22/23 Annual Budget as presented. Motion carried by unanimous vote.
- B. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the Lump Sum Payment to CalPERS Unfunded Liability in the amount of \$133,806.00. Motion carried by unanimous vote.
- C. A discussion was held regarding adding Wild Life Signs to the Cemeteries in Beaumont. Manager Sibole did ask the crews at the Beaumont Cemeteries if they felt signs were needed, they do not feel it is necessary. The Board will not be pursuing the matter at this time.
- D. A motion was made by Trustee Eberhardt and seconded by Trustee Enriquez to approve the Proposed Price List with the additional increase of Sat/Sun Holiday Services to be \$700.00 for Full Service Burials and \$420.00 for Cremation Service Burials, with the extra amount being paid to the employees working the services. Increases to be effective August 1, 2022. Motion carried by unanimous vote.

**IX. NEW BUSINESS**

Linda Smith will not be attending next month's Board Meeting.

**X. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 10.00a.m.