

MINUTES
SUMMIT CEMETERY DISTRICT
May 10, 2022

I. CALL TO ORDER: 9:02 a.m. by President Smith

II. ROLL CALL:

Present

Linda Smith, President
Galen Shotts, Vice President
Myrna Eberhardt, Trustee
Melvyn D. Foster, Secretary
Donnie Sibole, Manager

Absent

Helen Enriquez, Trustee
Sandy Chatigny, Clerk of the Board

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

Local resident Paul Davis in attendance.

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Foster and seconded by Trustee Eberhardt to approve the April 12, 2022 minutes as presented. Motion carried by unanimous vote.
- B. A motion was made by Trustee Eberhardt and seconded by Trustee Shotts to approve the Profit & Loss/Financial Reports for April 2022 as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the April 2022 Check Register/Check Listings as presented. Motion carried by unanimous vote.

VI. MANAGER'S REPORT

No additions

VII. SAFETY REPORT

Outdoor Hazard was the Safety Topic for May
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION

- A. Manager Sibole verified with the Vehicle Insurance Carrier that the work vehicles and employees will be covered if they drive the trucks and take them home after work.

- B. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the Advertising Proposal from the Record Gazette at a cost not to exceed \$11,500.00. Motion carried by unanimous vote.
- C. There were no recommendations by the Board regarding the Cemetery Tour at this time.

IX. NEW BUSINESS

Vice President Shotts does not plan to be in attendance at the June Board Meeting.

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:00a.m.