

MINUTES
SUMMIT CEMETERY DISTRICT
February 14, 2023

I. CALL TO ORDER: 9:01 a.m. by President Smith

II. ROLL CALL:

Present

Absent

Linda Smith, President
Melvyn D. Foster, Secretary
Myrna Eberhardt, Trustee
Helen Enriquez, Trustee
Donnie Sibole, Manager
Sandy Chatigny, Clerk of the Board

III. AGENDA REVIEW:

No Additions

IV. PUBLIC INPUT:

Paul Davis was in attendance.

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Enriquez and seconded by Trustee Eberhardt to approve the January 10, 2023 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Foster and seconded by Trustee Enriquez to approve the Profit & Loss/Financial Reports for January 2023 as mailed. Motion carried by unanimous vote.
- C. A motion was made by Trustee Foster and seconded by Trustee Eberhardt to approve the January 2023 Check Register/Check Listings as mailed. Motion carried by unanimous vote.

VI. MANAGERS REPORT

No Additions.

VII. SAFETY REPORT

The Safety Meeting was Workplace Violence for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION

- 1. A motion was made by Trustee Enriquez and seconded by Trustee Eberhardt to approve the

renewal of the Costco Membership at a cost not to exceed \$660.00. Motion carried by unanimous vote.

Trustee Eberhardt has chosen not to have her Costco Membership renewed by Summit Cemetery District.

IX. NEW BUSINESS

700 Forms were presented for completion and signatures.

Manager Sibole advised the Board that a project to be done by Z & L Paving was approved at the April 13, 2021 Board Meeting but due to Covid, was never completed.

Z & L Paving has done a small portion of the job and is now ready to continue work to completion.

The price that was originally quoted was higher than the price to complete the job now.

Original price was \$20,742.00 and it will now cost \$17,600 for the same job.

Manager Sibole wanted to advise the Board on the status of the project and let them know of the cost difference.

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:30a.m.

APPROVED: