

**MINUTES**  
**SUMMIT CEMETERY DISTRICT**  
**June 13, 2023**

**I. CALL TO ORDER:** 9:06 a.m. by President Smith

**II. ROLL CALL:**

**Present**

Linda Smith, President  
Melvyn D. Foster, Secretary  
Helen Enriquez, Trustee  
Donnie Sibole, Manager

**Absent**

Myrna Eberhardt, Trustee  
Sandy Chatigny, Clerk

**III. AGENDA REVIEW:**

No Additions

**IV. PUBLIC INPUT:**

Carol Hennessy was in attendance.

**V. MINUTES, EXPENSES, FINANCIAL REPORT:**

- A. A motion was made by Trustee Enriquez and seconded by Trustee Foster to approve the May 9, 2023 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Foster and seconded by Trustee Enriquez to approve the Profit & Loss/Financial Reports for May 2023 as mailed. Motion carried by unanimous vote.
- C. A motion was made by Trustee Enriquez and seconded by Trustee Foster to approve the June 2023 Check Register/Check Listings as mailed. Motion carried by unanimous vote.

**VI. MANAGERS REPORT**

No additions.

**VII. SAFETY REPORT**

Shop and Fire Extinguisher inspections were completed.

**VIII. ADMINISTRATIVE ACTION/INFORMATION**

- 1. A motion was made by Trustee Enriquez and seconded by Trustee Smith

to approve the reappointment of Melvin D.Foster to the Summit Cemetery District Board of Trustees. Motion carried by unanimous vote.

2. A motion was made by Trustee Foster and seconded by Trustee Smith to approve the reappointment of Trustee Enriquez to the Summit Cemetery District Board of Trustees. Motion carried by unanimous vote.
3. A motion was made by Trustee Enriquez and seconded by Trustee Foster to approve the recommendation to appoint Carol Hennessy to the Summit Cemetery District Board of Trustees. Motion carried by unanimous vote.
4. A motion was made by Trustee Enriquez and seconded by Trustee Foster to approve the Renewal of SDRMA's Workers Comp billing in the amount of \$29,112.16. Motion carried by unanimous vote.
5. A motion was made by Trustee Foster and seconded by Trustee Enriquez to approve the bid from Carlson Masonry at a cost not to exceed \$69,330.00 to build

**IX. NEW BUSINESS**

**X. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 9:26a.m.