

**MINUTES
SUMMIT CEMETERY DISTRICT
March 14, 2023**

I. CALL TO ORDER: 9:00 a.m. by President Smith

II. ROLL CALL:

Present

Absent

Linda Smith, President
Melvyn D. Foster, Secretary
Myrna Eberhardt, Trustee
Helen Enriquez, Trustee
Donnie Sibole, Manager
Sandy Chatigny, Clerk of the Board

III. AGENDA REVIEW:

No Additions

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Foster and seconded by Trustee Enriquez to approve the February 14, 2023 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Foster and seconded by Trustee Eberhardt to approve the Profit & Loss/Financial Reports for February 2023 as mailed. Motion carried by unanimous vote.
- C. A motion was made by Trustee Eberhard and seconded by Trustee Enriquez to approve the February 2023 Check Register/Check Listings as mailed. Motion carried by unanimous vote.

VI. MANAGERS REPORT

No Additions.

VII. SAFETY REPORT

The Safety Meeting was Bench Grinder Safety for this month. Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION

- 1. A motion was made by Trustee Enriquez and seconded by Trustee Eberhardt to approve the

Page 2
Summit Cemetery District
March 14, 2023

renewal of Service Contract for Spafford and Landry from 2023-2025. Motion carried by unanimous vote.

IX. NEW BUSINESS

The Board needs to begin the process of replacing Galen Shott's position on the Board.

Trustee Foster has approached Susan Shott's, the wife of Galen Shott's to see if she would be interested in taking his position. She said she would think about it.

There were no additional suggestions made for Trustee Shott's replacement.

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:25a.m.