

**MINUTES**  
**SUMMIT CEMETERY DISTRICT**  
**May 9th, 2023**

**I. CALL TO ORDER:** 9:00 a.m. by President Smith

**II. ROLL CALL:**

**Present**

Linda Smith, President  
Melvyn D. Foster, Secretary  
Myrna Eberhardt, Trustee  
Helen Enriquez, Trustee  
Sandy Chatigny, Clerk of the Board

**Absent**

Donnie Sibole, Manager

**III. AGENDA REVIEW:**

No Additions

**IV. PUBLIC INPUT:**

Carol Hennessy was in attendance.

**V. MINUTES, EXPENSES, FINANCIAL REPORT:**

- A. A motion was made by Trustee Eberhardt and seconded by Trustee Enriquez to approve the April 18, 2023 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Foster and seconded by Trustee Enriquez to approve the Profit & Loss/Financial Reports for April 2023 as mailed. Motion carried by unanimous vote.
- C. A motion was made by Trustee Enriquez and seconded by Trustee Foster to approve the April 2023 Check Register/Check Listings as mailed. Motion carried by unanimous vote.

**VI. MANAGERS REPORT**

Manager's report presented by Sandy Chatigny in Manager Sibole's absence.

**VII. SAFETY REPORT**

Lockout Tagout (LOTO) was the Safety Topic for this month.  
Shop and Fire Extinguisher inspections were completed.

**VIII. ADMINISTRATIVE ACTION/INFORMATION**

- 1. A motion was made by Trustee Enriquez and seconded by Trustee Eberhardt

to approve the cancellation of the following contracts at San Gorgonio Memorial Park:

1. Rosa Contreras \$ 962.99 Balance past due
2. Francisco Gonzalez, Jr. \$1576.00 Balance past due
3. Anabel Rodas \$1560.00 Balance past due.

Motion carried by unanimous vote.

2. Board will table discussion following the Annual Board Tour until next month  
When Manager Sibole is in attendance.

**IX. NEW BUSINESS**

Update on the Block Wall Project at Sunnyslope, Manager Sibole is waiting for contractors to return their bids to him.

Board is interested in pursuing the purchase of the Veile Property, they like the location.

**X. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 9:26a.m.