

MINUTES
SUMMIT CEMETERY DISTRICT
November 12, 2024

I. CALL TO ORDER: 9:05 a.m. by President Foster

II. ROLL CALL:

Present

Melvyn D. Foster, President
Myrna Eberhard, Vice President
Helen Enriquez, Secretary
Linda Smith, Trustee
Donnie Sibole, District Manager

Absent

Carol Hennessee, Trustee
Sandy Chatigny, Clerk

III. AGENDA REVIEW:

No Changes

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Eberhardt and seconded by Trustee Smith to approve the October 8, 2024 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Smith and seconded by Trustee Eberhardt to approve the Profit & Loss/Financial reports for October 2024 as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Enriquez and seconded by Trustee Smith to approve the October 2024 Revised Check Register/Check Listings and credit card purchases as presented. Motion carried by unanimous vote.

VI. MANAGERS REPORT

No changes to the report

VII. SAFETY REPORT:

Earthquake Preparedness was the Safety Topic for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION:

- A. A motion was made by Trustee Enriquez and seconded by Trustee Eberhardt to approve the Annual Audit presented by Spafford and Landry. Motion carried by unanimous vote.
- B. A motion was made by Trustee Smith and seconded by Trustee Enriquez to approve the CSDA Annual Dues in the amount of \$8637.00. Motion carried by unanimous vote.

IX. NEW BUSINESS:

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:44.

APPROVED: