

MINUTES
SUMMIT CEMETERY DISTRICT
October 8, 2024

I. CALL TO ORDER: 9:00 a.m. by President Foster

II. ROLL CALL:

Present

Absent

Melvyn D. Foster, President
Myrna Eberhard, Vice President
Helen Enriquez, Secretary
Linda Smith, Trustee
Carol Hennessy, Trustee
Donnie Sibole, District Manager
Sandy Chatigny, Clerk

III. AGENDA REVIEW:

No Changes

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Smith and seconded by Trustee Enriquez to approve the August 20th, 2024 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Hennessy and seconded by Trustee Eberhardt to approve the Profit & Loss/Financial reports for August and September 2024 as mailed. Motion carried by unanimous vote.
- C. A motion was made by Trustee Enriquez and seconded by Trustee Eberhardt to approve the August and September 2024 Check Register/Check Listings and credit card purchases as mailed. Motion carried by unanimous vote.

VI. MANAGERS REPORT

No changes to the report

VII. SAFETY REPORT:

Indoor Heat Illness Prevention was the Safety Topic for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION:

- A. A motion was made by Trustee Smith and seconded by Trustee Enriquez to approve the Worker's Comp invoice to SDRMA in the amount of \$7805.23. Motion carried by unanimous vote.

IX. NEW BUSINESS:

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:45.

APPROVED:

Melvyn D. Foster, President

Sandy Chatigny, Clerk of the Board