

MINUTES
SUMMIT CEMETERY DISTRICT
March 11, 2025

I. CALL TO ORDER: 9:04 a.m. by President Foster

II. ROLL CALL:

Present

Melvin D. Foster, President
Helen Enriquez, Secretary
Linda Smith, Trustee
Carol Hennessy, Trustee
Donnie Sibole, District Manager
Sandy Chatigny, Clerk

Absent

Myrna Eberhardt, Vice President

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Enriquez and seconded by Trustee Smith to approve February 11, 2025 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Hennessy and seconded by Trustee Enriquez to approve the Profit & Loss/Financial reports for February 2025 as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Enriquez and seconded by Trustee Smith to approve the February 2025 Check Register/Check Listing and credit card purchases as presented. Motion carried by unanimous vote.

VI. MANAGERS REPORT

No changes to the report

VII. SAFETY REPORT:

Ladder was the Safety Topic for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION:

- A. A motion was made by Trustee Enriquez and seconded by Trustee Hennessy to approve the reappointment of Linda Smith for term January 2025 to January 2029. Motion carried by unanimous vote.
- B. A motion was made by Trustee Smith and seconded by Trustee Enriquez to approve employees attending a local Welding Class at Manager Sibole's request. Motion carried by unanimous vote.
- C. A motion was made by Trustee Hennessy and seconded by Trustee Smith to approve the cancellation of the April 8, 2025 Board Meeting. Motion carried by unanimous vote.

IX. NEW BUSINESS:

Manager Sibole has given a lot of thought to advertising with local clubs through sponsorships. He has decided that it is a great way to get the word out about the Cemeteries. The Board liked the idea and encouraged him to proceed.

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:35.

APPROVED:

Melvin D. Foster, President

Sandy Chatigny, Clerk of the Board