

MINUTES
SUMMIT CEMETERY DISTRICT
April 14, 2026

I. CALL TO ORDER: 9:00 a.m. by President Foster

II. ROLL CALL:

Present

Melvin D. Foster, President
Helen Enriquez, Vice President
Linda Smith, Trustee
Carol Hennessy, Secretary
Donnie Sibole, District Manager
Bruce Torola, Assistant Manager
Sandy Chatigny, Clerk

Absent

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Smith and seconded by Trustee Hennessy to approve the March 10, 2026 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Hennessy and seconded by Trustee Enriquez to approve the Profit & Loss/Financial reports for March 2026 as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Hennessy and seconded by Trustee Smith to approve the March 2026 Check Register/Check Listing and credit card purchases as presented. Motion carried by unanimous vote.

VI. MANAGERS REPORT

No changes to the report

VII. SAFETY REPORT:

Heat Illness Prevention was the safety topic for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION:

- A. Mr. Smith was unable to attend today's meeting. The Board had a discussion on the LAFCO election and the candidates. A motion was made by Trustee Enriquez and seconded by Trustee Smith to submit the LAFCO ballot with the following:
1. Larry Smith
 2. John Flores
 3. Daniel Slawson
- Motion carried by unanimous vote.
- B. A motion was made by Trustee Enriquez and seconded by Trustee Smith to approve the bid from Gunco Steel Inc. for the steel signs at Sunnyslope Cemetery, with a clarification that the signs are to read: Stewart Sunnyslope Cemetery and not Summit Cemetery District as presented. The cost is not to exceed \$11,550.00. Motion carried by unanimous vote.
- C. Board Tour is scheduled for Tuesday May 5, 2026. Board to meet at the Sunnyslope Office at 9a.m.

IX. NEW BUSINESS:

A Zoom meeting with Sandra Wheeler has been scheduled for the May 12, 2026 board meeting.

The contractor that was hired to put up the metal building at Sunnyslope Cemetery is having difficulty working with the City of Beaumont Building Department when trying to get the permits to get started on the metal building at Sunnyslope Cemetery. After hearing what the city is requesting and expecting the District to provide, Manager Sibole was instructed by the board to get our attorney involved and see if he can provide some assistance in moving forward. As a Special District we need to find out if we are required to even get a permit for the work that is to be done on the property.

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:00a.m..

APPROVED:

Melvin D. Foster, President

Sandy Chatigny, Clerk of the Board