

**MINUTES
SUMMIT CEMETERY DISTRICT
February 10, 2026**

I. CALL TO ORDER: 9:00 a.m. by President Foster

II. ROLL CALL:

Present

Melvin D. Foster, President
Helen Enriquez, Vice President
Linda Smith, Trustee
Carol Hennessy, Secretary
Donnie Sibole, District Manager
Bruce Torola, Assistant Manager

Absent

Sandy Chatigny, Clerk

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Hennessy and seconded by Trustee Smith to approve the January 13, 2026 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Smith and seconded by Trustee Enriquez to approve the Profit & Loss/Financial reports for January 2026 as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Hennessy and seconded by Trustee Enriquez to approve the January 2026 Check Register/Check Listing and credit card purchases as presented. Motion carried by unanimous vote.

VI. MANAGERS REPORT

No changes to the report

VII. SAFETY REPORT:

Ladder Safety was the safety topic for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION:

- A. A motion was made by Trustee Enriquez and seconded by Trustee Smith to approve the purchase of 3 new Case backhoes at a cost not to exceed \$400,000. Motion carried by unanimous vote.
- B. A motion was made by Trustee Hennessy and seconded by Trustee Enriquez to approve a new metal building at Sunnyslope Cemetery with Gunco Steel Inc., at a cost not to exceed \$165,700. Motion carried by unanimous vote.
- C. Form 700 Statements were distributed to Trustees. Trustees completed forms and returned to Manager Sibole.
- D. A motion was made by Trustee Smith and seconded by Trustee Enriquez to approve the Costco Membership Renewal. Motion carried by unanimous vote.

IX. NEW BUSINESS:

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:03a.m..

APPROVED:

Melvin D. Foster, President

Sandy Chatigny, Clerk of the Board