

MINUTES
SUMMIT CEMETERY DISTRICT
June 9, 2026

I. CALL TO ORDER: 9:03 a.m. by President Enriquez

II. ROLL CALL:

Present

Helen Enriquez, President
Carol Hennessy, Vice President
Don Foster, Trustee
Mary Daniel, Trustee
Donnie Sibole, District Manager
Bruce Torola, Assistant Manager

Absent

Linda Smith, Secretary
Sandy Chatigny, Clerk

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Foster and seconded by Trustee Daniel to approve the May 12, 2026 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Hennessy and seconded by Trustee Foster to approve the Profit & Loss/Financial reports for May 2026 as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Hennessy and seconded by Trustee Foster to approve the May 2026 Check Register/Check Listing and credit card purchases as presented. Motion carried by unanimous vote.

VI. MANAGERS REPORT

No changes to the report

VII. SAFETY REPORT:

Hand and Power Tool Safety was the safety topic for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION:

- A. A motion was made by Trustee Daniel and seconded by Trustee Hennessy to cancel Outstanding preneed contracts for Dallas Starns and Rosa Santa Cruz for non-payment. Motion carried by unanimous vote.
- B. A motion was made by Trustee Hennessy and seconded by Trustee Foster to approve the purchase of a new mower from Al's Kubota at a cost of \$21,304.03. Motion carried by unanimous vote.
- C. An updated Project List was distributed to Board Members and reviewed.

IX. NEW BUSINESS:

None

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:50a.m..

APPROVED:

Helen Enriquez, President

Sandy Chatigny, Clerk of the Board