

MINUTES
SUMMIT CEMETERY DISTRICT
May 12, 2026

I. CALL TO ORDER: 9:00 a.m. by President Foster

II. ROLL CALL:

Present

Don Foster, President
Helen Enriquez, Vice President
Linda Smith, Trustee
Carol Hennessy, Secretary
Mary Daniel, Trustee
Donnie Sibole, District Manager
Bruce Torola, Assistant Manager
Sandy Chatigny, Clerk

Absent

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Enriquez and seconded by Trustee Smith to approve the April 14, 2026 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Smith and seconded by Trustee Hennessy to approve the Profit & Loss/Financial reports for April 2026 as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Hennessy and seconded by Trustee Enriquez to approve the April 2026 Check Register/Check Listing and credit card purchases as presented. Motion carried by unanimous vote.

VI. MANAGERS REPORT

No changes to the report

VII. SAFETY REPORT:

Wildfire Smoke Protection was the safety topic for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION:

- A. A motion was made by Trustee Enriquez and seconded by Trustee Daniel to reorganize the board as follows effective at the June Board Meeting:
Helen Enriquez, President
Carol Hennessy, Vice President
Linda Smith, Secretary
Motion carried by unanimous vote.
- B. The Board had positive comments from what they saw the day of the Tour. It was Trustee Daniel's first visit to the San Gorgonio Memorial Park and she was very impressed. Compliments were given to the Baby Plot and the Board noticed and appreciated the new equipment being on display for them to see. Compliments were given to Sunnyslope for the gravel and rock around the shop and the new cement driveway/approach. They commented that it felt like there was pride taken by the employees in showing their cemeteries.
- C. Sandra Wheeler from Stifel Investments held a Zoom meeting during the Board Meeting. She provided current reports for the 4 accounts that are held with her company. She went over amounts in the accounts and rates of return. Board members were able to ask questions. Overall, the Board is pleased with what they saw and heard.
- D. A motion was made by Trustee Hennessy and seconded by Trustee Enriquez to transfer 1.5 million dollars out of the Wells Fargo Checking account and into the ACO investment account with Sandra Wheeler at Stifel. Motion carried by unanimous vote.

IX. NEW BUSINESS:

Assistant Foreman Torola gave a brief update on the status of the new signs coming to Sunnyslope Cemetery and the new building in the back of the cemetery. Waiting on the permit process with the City of Beaumont.

Congratulations to our newest Board Member Mary Daniel who was finally approved by the County Board of Supervisors at their April 28th, 2026 meeting. Welcome to the team!!

Manager Sibole has hired Chris Carper, a returning employee. He will be starting at Sunnyslope in mid to late June. We are excited to have him returning to our crew. Chris moved out of state about 6 years ago. He is relocating back to the area and was looking for work. Manager Sibole feels lucky that Chris is returning. He was an excellent employee.

Manager Sibole shared with the Board the subject of yesterday's staff meeting. He gave employees a copy of the Completed Projects and 5+ Year Project Plan. He has asked that employees to review the plan, check off any of the projects that are listed and completed. He also encouraged employees to add projects they would like to see done. The Board asked that Manager Sibole share that plan with them at the next board meeting.

Trustee Smith informed the Board that she will not be attending the next board meeting. She will be out of town.

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:05a.m..

APPROVED:

Melvin D. Foster, President

Sandy Chatigny, Clerk of the Board