

MINUTES
SUMMIT CEMETERY DISTRICT
January 14, 2020

I. CALL TO ORDER:

II. ROLL CALL:

Present

Helen Enriquez, President
Linda Smith, Vice President
Myrna Eberhardt, Trustee
Galen Shotts, Secretary
Melvin D. Foster, Trustee
Donnie Sibole, Manager
Sandy Chatigny, Clerk of the Board

Absent

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Smith and seconded by Trustee Shotts to approve the December 12, 2019 minutes as presented. Motion carried by unanimous vote.
- B. A motion was made by Trustee Foster and seconded by Trustee Eberhardt to approve the Profit & Loss/Financial Report for December as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Eberhardt and seconded by Trustee Smith to approve the December Check Register/Check Listing as presented. Motion carried by unanimous vote.

VI. MANAGER'S REPORT

Report was presented by Manager Sibole.

VII. SAFETY REPORT

Workplace Violence Looking Out For Each Other was the Safety Topic for this month. Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION

- A. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the Well Repair by L.O. Lynch Well Repair at a cost not to exceed \$7,634.00, with the understanding that this may be the last time funds are used for repairing the well, due to the amount of money that has been spent over the past few years. Motion carried by unanimous vote.
- B. Investment accounts with Wells Fargo have all been successfully transferred to Stifel.
- C. A motion was made by Trustee Foster and seconded by Trustee Eberhardt to approve the purchase of an additional work truck for the Sunnyslope Cemetery at a cost not to exceed \$39,539.00. Motion carried by unanimous vote.
- D. A motion was made by Trustee Eberhardt and seconded by Trustee Shotts to approve the purchase of 3 New Dump Trucks at a cost not to exceed \$59,204 per truck. Motion carried by unanimous vote.

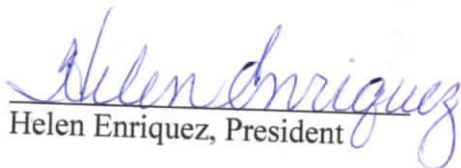
IX. NEW BUSINESS:

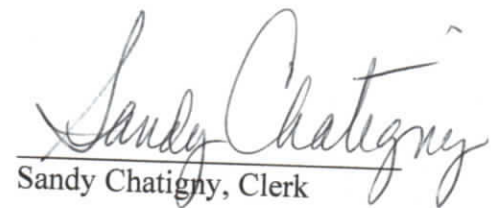
Trustee Foster, Trustee Shotts, and Office Manager McGillvray are confirmed to attend the CAPC Conference in February 2020.

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:40 a.m.

APPROVED:


Helen Enriquez, President


Sandy Chatigny, Clerk