

**MINUTES**  
**SUMMIT CEMETERY DISTRICT**  
**June 9, 2020**

**I. CALL TO ORDER:**

**II. ROLL CALL:**

**Present**

Helen Enriquez, President  
Linda Smith, Vice President  
Galen Shotts, Secretary  
Melvin D. Foster, Trustee  
Donnie Sibole, Manager  
Sandy Chatigny, Clerk of the Board

**Absent**

Myrna Eberhardt, Trustee

**III. AGENDA REVIEW:**

**IV. PUBLIC INPUT:**

None

**V. MINUTES, EXPENSES, FINANCIAL REPORT:**

- A. A motion was made by Trustee Smith and seconded by Trustee Foster to approve the March 10th, 2020 minutes as presented. Motion carried by unanimous vote.
- B. A motion was made by Trustee Foster and seconded by Trustee Shotts to approve the Profit & Loss/Financial Report for March, April and May as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Smith and seconded by Trustee Shotts to approve the March, April and May Check Register/Check Listing as presented. Motion carried by unanimous vote.

**VI. MANAGER'S REPORT**

Report was presented by Manager Sibole.

**VII. SAFETY REPORT**

Covid 19 Safety was the Safety Topic for this month.  
Shop and Fire Extinguisher inspections were completed.

**VIII. ADMINISTRATIVE ACTION/INFORMATION**

- A. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the bid from Al's Kubota for two new mowers at San Gorgonio Memorial Park at a cost not to exceed \$40,000.00. Motion carried by unanimous vote.
- B. A motion was made by Trustee Smith and seconded by Trustee Foster to approve the Lump Sum Payment to CalPERS for Unfunded Liability at a cost not to exceed \$116,887.00. Motion carried by unanimous vote.
- C. A motion was made by Trustee Shotts and seconded by Trustee Foster to reluctantly accept the resignation letter from Myrna Eberhardt. Motion carried by unanimous vote.
- D. A motion was made by Trustee Smith and Seconded by Trustee Foster to re organize the Board as follows:
- |    |                 |                  |
|----|-----------------|------------------|
| 1. | President:      | Linda Smith      |
| 2. | Vice President: | Galen Shotts     |
| 3. | Secretary       | Melvin D. Foster |
- Motion carried by unanimous vote.
- E. A motion was made by Trustee Shotts and seconded by Trustee Enriquez to approve the re appointment of Trustee Linda Smith. Notification to be sent to the Board of Supervisors for their approval and re appointment confirmation. Motion carried by unanimous vote.

**IX. NEW BUSINESS:**

Trustee Enriquez requested that a letter be sent to Myrna Eberhardt thanking her for her service on the Summit Cemetery Board.

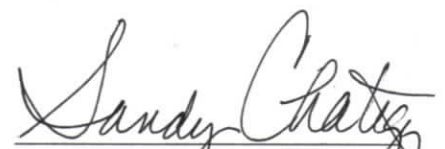
Trustee Enriquez has a recommendation to replace Myrna Eberhardt's appointment on the Summit Cemetery District Board. She has invited her to attend the next Board Meeting.

**X. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 9:32 a.m.

APPROVED:

  
Linda Smith, Vice President

  
Sandy Chatigny, Clerk