

MINUTES
SUMMIT CEMETERY DISTRICT
March 10, 2020

I. CALL TO ORDER:

II. ROLL CALL:

Present

Helen Enriquez, President
Linda Smith, Vice President
Galen Shotts, Secretary
Melvin D. Foster, Trustee
Donnie Sibole, Manager
Sandy Chatigny, Clerk of the Board

Absent

Myrna Eberhardt, Trustee

III. AGENDA REVIEW:

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the February 11, 2020 minutes as presented. Motion carried by unanimous vote.
- B. A motion was made by Trustee Foster and seconded by Trustee Smith to approve the Profit & Loss/Financial Report for February as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Smith and seconded by Trustee Shotts to approve the February Check Register/Check Listing as presented. Motion carried by unanimous vote.

VI. MANAGER'S REPORT

Report was presented by Manager Sibole.

VII. SAFETY REPORT

Safety Orientation Stairways and Ladders, A Safe Step, was the Safety Topic for this month. Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION

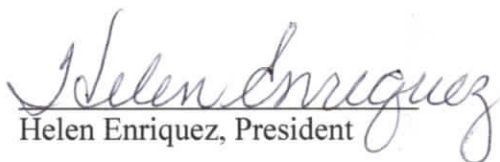
- A. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the bid from Big Tex for new flatbeds on the new work trucks at a cost not to exceed \$39,44.41 or \$11,883.23 per truck. Motion carried by unanimous vote.
- B. A motion was made by Trustee Smith and seconded by Trustee Foster to approve the purchase of three new trucks to be used as dump trucks from Moss Bros. Dodge at a cost no to exceed \$44,825.00 per truck or a total of \$134,475.00. Motion carried by unanimous vote.
- C. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the cost to install dump beds on the new trucks from Moss Bros. Dodge at a cost not to exceed a total of \$45,000.00 or \$15,000.00 per truck. Motion carried by unanimous vote.

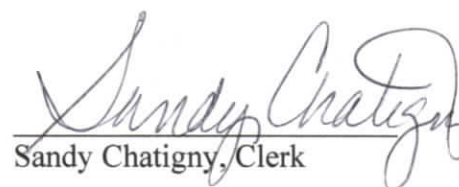
IX. NEW BUSINESS:

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:32 a.m.

APPROVED:


Helen Enriquez, President


Sandy Chatigny, Clerk