

MINUTES
SUMMIT CEMETERY DISTRICT
October 13, 2020

I. CALL TO ORDER: 9:00 a.m. by President Smith

II. ROLL CALL:

Present

Absent

Linda Smith, President
Galen Shotts, Vice President
Melvin D. Foster, Secretary
Helen Enriquez, Trustee
Donnie Sibole, Manager
Sandy Chatigny, Clerk of the Board

III. AGENDA REVIEW:

None

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Shotts and seconded by Trustee Foster to approve the September 8, 2020 minutes, with the following corrections on page 2, the word time is misspelled under Item A, and a period is not necessary in Item 4 under new business. Motion carried by unanimous vote.
- B. A motion was made by Trustee Enriquez and seconded by Trustee Foster to approve the Profit & Loss/Financial Report for September 2020 as presented. Motion carried by unanimous vote.
- C. A motion was made by Trustee Shotts and seconded by Trustee Enriquez to approve the September Check Register/Check Listing as presented. Motion carried by unanimous vote.

VI. MANAGER'S REPORT

Report was presented by Manager Sibole.

VII. SAFETY REPORT

Pro Active Safety Attitudes, was the safety topic for this month. Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION

- A. A motion was made by Trustee Enriquez and seconded by Trustee Shotts to approve the request by former Board Member Myrna Eberhardt to be re-appointed to the Summit Cemetery Board. Motion carried by unanimous vote.
- B. No action was taken at this time.

Board Members participated in a discussion and concluded that the signage used by San Jacinto Cemetery is appropriate and meets all the concerns that the Board wants addressed. They feel there needs to be changes to the Rules and Regulations Policy as well as an additional document that includes the new Policy specific to the Parties, Alcohol use, Tents etc. The Board would like to see this new Policy distributed at the time families are setting up services or purchases graves.


Manager Sibole will have No Trespassing Signs created for the Cemeteries that currently do not have them posted. He will also contact the Cemetery's Attorney and discuss the best way to proceed with creating a new Policy as stated above. He will also contact the Police Departments in Banning and Beaumont and discuss the Cemeteries new Policy with them and get their input. Lastly, Manager Sibole to get information regarding cost for Security Guards on Weekends and present his findings to the Board at a future Board Meeting.


IX. NEW BUSINESS:

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:39 a.m.

APPROVED:


Linda Smith, President


Sandy Chatigny, Clerk